MORONGO BASIN TRANSIT AUTHORITY

REGULAR MEETING OF THE BOARD OF DIRECTORS

Thursday, February 28, 2019 5:00PM
Morongo Basin Transit Center
62405 Verbena Road
Joshua Tree, CA 92252

ACTION MINUTES

1.0 CALL TO ORDER – Chairman Abel called the meeting to order at 5:00pm.

PLEDGE OF ALLEGIANCE – McArthur Wright led the flag salute.

ROLL CALL - On call of the roll the following Board Members were present: Jeff Drozd, Ellen Jackman, Mark Lundquist, Daniel L Mintz Sr, Ben Sasnett, McArthur Wright and Merl Abel.

2.0 SPECIAL RECOGNITIONS AND PRESENTATIONS

2.1 Employee of the Quarter

Matthew Atkins, Operations Manager, presented Adah Martinez with the Employee of the Quarter plaque praising her professionalism and caring nature that resulted in a passenger writing an article in the paper describing his experience on how she went out of her way to get him home on New Year's Eve.

3.0 CLOSED SESSION

3.1 Conference with Real Property Negotiator – Pursuant to Government Code Section 54956.8

The Board granted the General Manager authorization to move forward in negotiations on the real property acquisition.

4.0 PUBLIC COMMENTS

NONE

5.0 CONSENT CALENDAR

5.1 Minutes of the December 13, 2018 Board Meeting

5.2 Treasurer's Report for November and December 2018

5.3 Warrant Register through January 31, 2019

5.4 Ridership Reports

5.5 Financial Reports

5.6 Administration Report

5.7 Operations Report

5.8 Audited Financial Report Fiscal Year Ended June 30, 2018

5.9 Transportation Reimbursement Escort Program (TREP) Update

5.10 Drug & Alcohol Policy Update

5.11 MBTA 2019 Board Calendar

5.12 RFP 18-01

ACTION: Board Member Wright moved to approve the Consent Calendar (items 5.1 - 5.12); seconded by Board Member Jackman: passed by Roll Call Vote (7-0).

6.0 ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSIONS AND/OR PARTICIPATION AND/OR ADDED AGENDA ITEMS

NONE

7.0 OLD BUSINESS

NONE

8.0 NEW BUSINESS

8.1 Election of Board Officers for Calendar Year 2019

Mark Goodale explained the past practices of nominating the Chair and Vice Chair.

ACTION: Board Member Abel nominated Board Member Wright for Chair, Board Member Drozd for Vice-Chair and General Manager for Board Secretary; seconded by Board Member Sasnett; passed by Voice Vote (7-0).

McArthur Wright conducted the rest of the meeting as Chair.

8.2 MBTA Sub Committee Assignments

Mark Goodale requested that Board Members discuss and assign members. Board Member Abel and Board Member Sasnett were willing to let someone else join the marketing subcommittee; Board Member Jackman and Board Member Drozd volunteered. Board Member Sasnett volunteered to be on the Taxi subcommittee.

ACTION: Board Member Abel moved to add Board Member Jackman and Board Member Drozd to the Marketing Subcommittee, add Board Member Sasnett to the Taxi Subcommittee and keep all other current assignments as is; seconded by Board Member Mintz: passed by Roll Call Vote (7-0).

9.0 GENERAL MANAGER UPDATE

Mark Goodale reported the CHP inspection would be done on March 5th and 6th. He mentioned the consultant tasked to do the Short Range Transit Plan would be doing outreach and surveys next week. Mark apprised the Board the Matt Atkins began the Transit Paratransit Management Program. In addition, staff had been challenged with ongoing recruitment for Coach Operators and also recruiting for a new B Mechanic.

Joe Meer, Procurement Director, explained the IFB approved in the consent calendar replaced the old contract. The new contract had 53 agencies and was a bit more difficult because the federal 70% must be Buy America sourced but from a revenue standpoint, it would be about three times more than the older contract. Joe tasked himself with researching electric shuttles to comply with state mandates.

10.0 FUTURE BOARD INITIATED AGENDA ITEMS

NONE

11.0 BOARD MEMBER COMMENTS

Board Member Sasnett congratulated the Employee of the Quarter and thought the financial report and drug policy were good work.

Board Member Jackman also congratulated Adah and felt it was great to hear such a positive attitude and the way she embodied the spirit of the community.

Board Member Lundquist congratulated staff on finding property and hoped to move forward. He also thanked Adah for her service.

Board Member Mintz liked that the Ridership was moving up and the safety days report was increasing more and more. Board Member Mintz welcomed Jeff Drozd to the Board.

Board Member Drozd thought it was great to see the Employee of the Quarter recognition. He felt honored to be there.

Chairman Wright was excited to be on the Board again. He mentioned the Base talked great about the MBTA service. He also congratulated the Employee of the Quarter.

12.0 ADJOURNMENT

The meeting adjourned at 5:50pm Thursday, February 28, 2019 at the MBTA Operations Center.

Respectfully submitted,

Cheri Holsclaw, Asst. Board Secretary

Audio recordings supporting the action minutes are retained by MBTA in accordance with the agency's record retention policy.